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Approved For Release 2001/08/09 : CIA-RDP78-03991A000300010037-7

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Chief, Logistics Office

DATE: 7 January 1954

FROM : Acting Chief, Technical Review Staff

SUBJECT: Weekly Activity Report

1. (2) Projects and Studies in Process.a. Development of Technical Review Procedures and Operating Policies (continued item)

No change.

2. (5) Major Objectives.a. Review of Logistics Office Organizational Elements (continued item)

Review of work programs for Administrative Staff has been completed. Preparation of report is in process.

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